



The Ahmedabad District Co-operative Bank Ltd.

Near Gandhi Bridge, Opp. Income tax Office, Ahmedabad-380 014.

WEBSITE : - www.adcbank.coop

Notification No. ADC/ESTATE/2024/011

Dated : 31.12.2024

Application ID : _____

Application No. ____ / 2024-25

**APPLICATIONS FOR EMPANELMENT OF CONTRACTORS
(CATEGORY-C) FOR CIVIL, FURNITURE & ELECTRICAL
NEW & UPGRADATION WORKS FOR THE AHMEDABAD
DISTRICT CO-OPERATIVE BANK LTD. (HEREINAFTER
REFERRED AS ADC BANK), AHMEDABAD.**

NAME OF AGENCY :	
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**CHIEF EXECUTIVE OFFICER
THE A.D.C. BANK LTD.,
HEAD OFFICE,
GANDHI BRIDGE CORNER,
OPP. INCOME TAX OFFICE,
AHMEDABAD – 380014.**

1 Request for Proposal

The Ahmedabad District Co-op. Bank Ltd. Invites “APPLICATIONS FOR EMPANELMENT OF CONTRACTORS (CATEGORY-C) FOR CIVIL, FURNITURE & ELECTRICAL NEW & UPGRADATION WORKS FOR THE AHMEDABAD DISTRICT CO-OPERATIVE BANK LTD. (e-empanelment) (Hereinafter Referred As ADC Bank) Ahmedabad”. Applicants/Agencies are advised to study this RFP document carefully before submitting their proposals in response to the Notice. Submission of a proposal in response to this notification shall be deemed to have been done after careful study and examination of this document with full understanding of its terms, conditions and implications.

The complete requirement has been published on <https://tender.nprocure.com> and www.adcbank.coop for the purpose of downloading. The downloaded document shall be considered valid for participation in the electronic e-empanelment process, subject to the submission of required supporting documents and fees.

Please note that the interested parties will have to access the website <https://tender.nprocure.com> and www.adcbank.coop and get themselves registered so as to enable to participate in the (e-empanelment) process before due date.

Applicants/Agencies (authorized signatory) shall submit their offers online in electronic formats for preliminary qualification, technical proposal. However, Application Document Fees shall be paid as per the details provided in the RFP. The Ahmedabad District Co-Operative Bank Ltd. Shall not be responsible for delay in online submission by applicant due to any reason. For this , Applicants/Agencies are requested to upload the complete proposal well in advance so as to avoid issues like slow speed, choking of web site due to heavy load or any other unforeseen problems. All the terms and conditions are mentioned in the Proposal.

For any technical queries, please write to estate@adcbank.coop

Place: Ahmedabad

Dated: 31.12.2024

Sd/-

Authorized Officer

The Ahmedabad District Co-Operative Bank Ltd.

DISCLAIMER:

The information contained in "NOTIFICATION" document or information provided subsequently to applicants/agencies whether verbally or in documentary form by or on behalf of ADC Bank Limited ("ADC Bank"/The Bank), is provided to the applicants/agencies on the terms and conditions set out in this NOTIFICATION document and all other terms and conditions subject to which such information is provided.

This NOTIFICATION document is not an agreement and is not an offer or invitation by ADC Bank to any parties other than the applicants who are qualified to submit the applicants/agencies. The purpose of this NOTIFICATION is to provide the applicants/agencies with information to assist the formulation of their proposals. This NOTIFICATION does not claim to contain all the information each applicant/agency may require. Each applicant/agency may conduct its own independent investigations and analysis and is free to check the accuracy, reliability and completeness of the information in this NOTIFICATION ADC Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this NOTIFICATION ADC Bank may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this NOTIFICATION.

The information contained in the document is selective and is subject to update, expansion, revision and amendment. ADC Bank does not undertake to provide any applicant/agency with access to any additional information or to update the information in this document or to correct any inaccuracies therein, which may become apparent. ADC Bank reserves the right of discretion to change, modify, add to or alter any or all of the provisions of this document and/or cancel the e-empanelment process, without assigning any reasons whatsoever. Such change will be intimated or made accessible to all applicants/agencies. Any information contained in this document will be superseded by any later written information on the same subject made available/accessible to all recipients by ADC Bank.

ADC Bank also does not accept liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any applicant/agency upon the statements contained in this document. ADC Bank reserves the right to reject any or all the responses to the application documents received in response to this NOTIFICATION document and/or cancel the e-empanelment process at any stage without assigning any reason whatsoever and without being liable for any loss/injury that applicant/agency might suffer due to such reason. The decision of ADC Bank shall be final, conclusive and e-empanelment on all the parties directly or indirectly connected with the e-empanelment process.

It may be noted that notice regarding corrigenda, addendums, amendments, time-extensions, clarifications, response to applicants/agencies queries etc., if any related to the NOTIFICATION document, will not be published through any advertisement in newspapers or any other media. Prospective applicants/agencies shall regularly visit Bank's website for any changes/development in relation to this NOTIFICATION document.

DETAILS FOR EMPANELMENT OF CONTRACTORS (CATEGORY-C) FOR CIVIL, FURNITURE & ELECTRICAL WORKS FOR THE AHMEDABAD DISTRICT CO-OPERATIVE BANK LTD.	
Department Name	The Ahmedabad District Co-Operative Bank Ltd.
Division	Estate Department, The Ahmedabad District Co-Operative Bank Ltd. Head Office, Ahmedabad
IFB No	Application No. _____ / 2024-25
Empanelment	Civil Works For The Ahmedabad District Co- Operative Bank Ltd.
Estimate Contract Value (Ecv)	Not Applicable
Period Of Completion (In Months)	Not Applicable
Applicationding Type	Open
Application Currency Type	-
Application Currency Settings	-
Joint Venture	Not Applicable
Rebate	Not Applicable
Sector Category	Co-Operative Sector
Form Of Contract	Not Applicable
Product Category	Civil, Furniture & Electrical Work – General - Empanelment
AMOUNT DETAILS:	
Application Document Fee	Rs.1,000/- (Non Refundable)
Application Document Fee Payable To :	The Ahmedabad District Co-Operative Bank Ltd. Ahmedabad
APPLICATION DATES:	
Application Document Downloading Start Date	Dt.01.01.2025 11:00 Hrs.
Application Document Downloading End Date	Dt.16.01.2025 16:00 Hrs.
Last Date & Time For Submission of Application documents in physical form	Dt.16.01.2025 16:00 Hrs.
Application fee (NonRefundable)	Rs. 1000/- (INR Two Thousand Only) + 18%GST (1,000 + 180 (GST))=1180/- to be deposited in the Bank Account mentioned below by or before the last date and time of submission of application. Scanned copy of receipt is to be uploaded on e-procurement site otherwise application will not be considered. Bank: The Ahmedabad District Co-Operative Bank Ltd. Account Name: Sundry Creditors A/c Account No:95092005551 IFSC: GSCB0ADC001
Application Opening Date	Dt.20.01.2025 16:00 Hrs.
OTHER DETAILS:	
Officer Inviting Applications	C.E.O. The Ahmedabad District Co-Operative Bank Ltd. Head Office, Ahmedabad
Application Opening Authority	C.E.O. The Ahmedabad District Co-Operative Bank Ltd. Head Office, Ahmedabad
Address	The Ahmedabad District Co-Operative Bank Ltd. , "Mezzanine Floor" Estate Department, Head Office , Gandhi Bridge Corner, Opp. Income Tax Office,Ahmedabad – 380014.
Contact Details	(079) - 27543016

APPLICATION TERMS AND CONDITIONS

(A) Details Of Application Item:						
Sr. No.	Name of Work	Estimated Application Value (Rs.)	EMD (Rs.)	Application Fee (Rs.)	Total Security Deposit	Period of Completion of Work
1	2	3	4	5	6	7
1	NOTICE FOR EMPANELMENT OF CONTRACTORS (CATEGORY-C) FOR CIVIL, FURNITURE & ELECTRICAL (UPGRADATION) WORKS FOR THE AHMEDABAD DISTRICT CO-OPERATIVE BANK LTD.					

(B) Eligibility: - As per attached documents.

(C) Schedule is fixed as under:

(i)	Downloading of Document	From Dt.01.01.2025 11:00 Hrs. up to Dt.16.01.2025 16:00 Hrs.
(ii)	Last Date Submission Of Document	Dt.16.01.2025 16:00 Hrs.
(iii)	Date of Submission of Application Documents With Proof of payment.	So as reach on last Dt.16.01.2025 16:00 Hrs. The Ahmedabad District Co-Operative Bank Ltd. , “Mezzanine Floor” Estate Department, Head Office , Gandhi Bridge Corner, Opp. Income Tax Office,Ahmedabad – 380014.
(v)	Online Opening of P.Q. Application	On Dt.20.01.2025 16:00 Hrs. Venue : The Ahmedabad District Co-Operative Bank Ltd. ,“Mezzanine Floor” Estate Department, Head Office , Gandhi Bridge Corner, Opp. Income Tax Office, Ahmedabad – 380014.

- Applicants can download the document free of Cost from the website.

Applicants who wish to participate in online Applications will have to procure / should have legally valid Digital Certificate (Class III) as per Information Technology Act-2000 using which they can sign their electronic Applications. Applicants can procure the same from any of the license certifying Authority of India or can contact **(n) code solutions – a division of GNFC Ltd, who are licensed Certifying Authority by Govt. of India.** All Applications should be digitally signed, for details regarding digital signature certificate and related training involved the below mentioned address should be contacted :

(n)Code Solutions

A Division Of GNFC

301, GNFC Info Tower, Bodakdev,

Ahmedabad -380 054 (India)

Tel : +91 26857316/17/18

Fax : +91 79 26857321

Email : nprocure@gnvfc.net

Mobile : 9898540855, 9898589652

OTHER TERMS & CONDITIONS AS PER DETAILED APPLICATION DOCUMENTS

APPLICATION FOR EMPANELMENT OF CONTRACTORS (CATEGORY-C) FOR CIVIL, FURNITURE AND ELECTRICAL WORKS FOR THE AHMEDABAD DISTRICT CO-OPERATIVE BANK LIMITED, AHMEDABAD.

The ADC Bank Ltd,Ahmedabad invite application (As per Annexure-1) for empanelment of firms/contractors for **civil, furniture & electrical works** for different branches of Ahmedabad district,sardar khet bhavan & head office.

Contractors/firms who are desirous of empanelment should have sufficient number of experienced personnel technical know how, equipment instruments and other resources to complete the project well intime by adopting cost effective methods with superior quality of material and workmanship as per standard specifications.

Applications by those firms/contractors who do not submit performance certificate from their previous employers are liable to be summarily rejected. The ADC Bank Ltd. reserves the right to verify the particulars furnished by the applicant.

The crieteria for assessment of the contractors/firms placed on the preliminary select list will include quality consciousness. Quality of finishes,timely execution,integrity as regard to working easing setting up,litigation is any involving arbitration/court of law, financial soundness, magnitude of work handle etc.

The criterial for selection will include.

1. Contractors/firms who are empanelled with Govt./semi Govt./PSU/ BANKS/Co-Operative Bank (preferably)/Reputed organization.
2. Having experience of minimum 3 years of working with Govt./semi Govt./PSU/ BANKS/Co-Operative Bank (preferably)/Reputed organization.
3. Having sussessfully completed works during last 3 years ending 31-3-2024 should be either of the following.
 - a. Three civil works costing not less than Rs.6.00 lakhs or
 - b. Two civil works costing not less than Rs.7.50 lakhs or
 - c. One civil work costing not less than Rs.12.00 lakhs.

- d. Three furniture works costing not less than Rs.6.00 lakhs or
- e. Two furniture works costing not less than Rs.7.50 lakhs or
- f. One furniture work costing not less than Rs.12.00 lakhs.

- g. Three electrical works costing not less than Rs.2.00 lakhs or
- h. Two electrical works costing not less than Rs.2.50 lakhs or
- i. One electrical work costing not less than Rs.4.00 lakhs.

4. PAN (Income tax number)

5. GST No.

6. Contractor must submit proofs of having experience of executing civil, furniture & electrical works for banks without interrupting day to day normal banking activities for minimum 3 bank branches in a calendar year Last three Financial years.

7. Contractor must submit an agreement with eligible electrical/ data cabling contractor for carrying out electrical works.

8. Average annual financial turnover during last 3 years ending 31-3-2024 should Not be less than civil work Rs.15.00 Lakhs, furniture work Rs.15.00 Lakhs & electrical work Rs.5.00 Lakhs.

9. Cancellation Of Current Empanelled.

Existing agency can participate in the E-Empanelment Process after finalization of this process existing contract all of current agency is deemed to be terminated.

(Nullification of existing empanelment and existing agency can participate in the E-Empanelment Process.)

10. The corrigendum will be published on ADC Bank Website www.adcbank.coop and <https://tender.nprocure.com> only.

11. Subject to Ahmedabad jurisdiction.

Application completed in all respect along with relevant documents in The ADC Bank Ltd. format duly subscribing 'Empanelment for **civil, furniture & electrical works contractors (Category-C)** in sealed envelope should reach at the following address on or before **Dt.16.01.2025 16:00 Hrs.**

The Chief Executive Officer,

The Ahmedabad District Co-Operative Bank Ltd. ,
"Mezzanine Floor" Estate Department,
Head Office , Gandhi Bridge Corner,
Opp. Income Tax Office,
Ahmedabad – 380014.

The ADC Bank Ltd. reserves the right to accept or reject any or all application without assigning any reason.

Signature & Seal of the Applicant

EMPANELMENT OF CONTRACTOR/FIRMS
Basic Information

1	a) Name of the application /organization	
	b) Address of the Registered Office	
	c) Address of the office at ahmedabad (with phone Nos.,Fax Nos. & E_mail ID & contact person)	
2	Year of establishment	
3	Type of the organization (whether sole Proprietorship,Partnership,Private Ltd or Ltd.Co.etc.) Evidence)	
4	Name and qualification of the Proprietor/partners/directors of the Organization/firms a) b) c) Enclose certified copies of document as Evidence.	
5	Details of registration-Whether partnership firms,company,etc. Name of registering Authority,date and registration number Enclose certified copies of document as Evidence.	
6	Whether registered with Govt./semi Govt /Banks/cpwd/Municipal Authorities or any other public Organisation and if so,in which class and since when? (Enclose Certificated copies of document as evidence.)	
7	No.of years of experience in the field and Details of work in any other field.	
8	Address of office in Gujarat through which The proposed work of the Bank will be handled and the Name & designation of Officer-in-Charge.	

Signature & Seal of the Applicant

9	Yearly turnover of the organization during Last 5 years (year wise) and furnish audited Balance sheet and profit & Loss A/c. (Audited) for the last 3 years	
10	Name and address of the Bankers (Solvency certificate from a bank to be Enclosed for indicated satisfactory). Financial capacity of the organization).	1 2 3
11	PAN.NO. (Income tax)	
12	Details of GST registration with copy.	
13	Details description and works Done(Proforma-1)and works on hand (proforma-2)	
14	Details of key Personnel Permanently Employed (Prforma-3)	
15	Other infrastructural information to be used (Proforma-4).	
16	Furnish the name of-3- responsible Persons alongwith their designation, Address, Tele.No.,etc.,for whose Organization,you have completed the Above mentioned jobs and who will be in a Position to certify about the performance of Your organization.	1 2 3
17	Whether any civil Suit/litigation arisen in Contracts executed during the last 10 years. If yes,please furnish the name of The project,employer,nature of work, Contract value,work order and brief details of litigation.Give name of the Court,place status of Pending litigation.	Attach a separate sheet if required.
18	Information relating to whether any litigation is Pending before any Arbitrator for adjudication Of any litigation or else any litigation was Disposed off during the last ten years by an Arbitrator.If so,the details of such litigation are Required to be submitted.	

LIST OF PROJECT EXECUTED BY THE ORGANISATION DURING THE LAST 3 YEARS

Sr. No.	Name of Work/ project with address	Name & full postal Address of the Owner. Specify Whether Govt. Under taking along with name, addresses And contact Nos.of-2 person (Executive Engineers or top Officials of the/organization).	Contract Amount (Rs.) With copy of work order & Completion Certificate From project In-charge	Stipulated Time of Completion (months) Enclose Clients Certificate for Satisfactory completion	Actul time of Completion (Months)	Actul Amount of the Project Cost, if Increased, Give reasons	Name of Architect /consultant	remarks
1	2	3	4	5	6	7	8	9

PRFORMA-2

LIST OF IMPORTANT WORKS ON HAND

Sr. No.	Name of Work/ project with address	Name & full postal Address of the owner. specify whether Govt. Under taking with name, addresses and contact Nos.of.2 persons(Engineers of top Officials of the organization)	Contract Amount (Rs.) with copy of work order from project in charge	Stipulated time of Completion (months)	Present status of the project	Name of Architect / Consultant	Any other relevant information
1	2	3	4	5	6	7	8

DETAILS OF KEY PERSONNEL GIVING DETAILS ABOUT THEIR TECHNICAL QUALIFICATION & EXPERIENCE INCLUDING THEIR IN HOUSE ESTABLISHMENT

Sr. no.	Name	Designation	Age	Qualification	Experience	Nature of work handled	Name of the project handled alongwith amount	Date from which employed in your organization	Indicate details of experience for type of project
1	2	3	4	5	6	7	8	9	10

OTHER INFORMATION

Sr.No.	Particulars
i)	OFFICE INFRASTRUCTURE
ii)	WORK SHOP FACILITIES a) Location b) Land Area c) Type of structure d) Type of facilities
iii)	LIST OF MAJOR EQUIPMENT/INSTRUMENTS IN POSSESSION OF THE FIRM

